

# Statutory Joint Health Scrutiny Committee

27<sup>th</sup> June 2006

## Terms of Reference: Amendments

Item **04**

All Wards (Lambeth and Southwark) /All Areas

### Recommendations

1. That the Committee note and approve the amendments to the Terms of Reference (Section 2).
2. That the Committee appoint a Vice-Chair.

### Background

3. The first meeting of the statutory Joint Lambeth and Southwark Health Scrutiny Committee was held on 20 December 2005. At that meeting the Joint Committee agreed its terms of reference and appointed a chair and vice chair.
4. Following the local elections in May 2006, both Lambeth and Southwark councils made minor changes to the administration arrangements of the borough's health overview and scrutiny committee. Consequently the Joint Committee is requested to note the following amendment in the wording of the Joint Committee's terms of reference under section 2 'Membership' to reflect these changes [amendments in italics]:

### MEMBERSHIP

The Joint Committee shall consist of **10** members comprising

- **5** members of the Health and Adult Care Scrutiny Committee, London Borough of Southwark
- 5 members of the Health & Adult Services Scrutiny Sub Committee, London Borough of Lambeth

In addition the committee needs to appoint a new vice chair as the previous vice chair is no longer a council member.

### Report history

Report deadline:	Date report sent:	Report no.:
16/06/06	16/06/06	06-07/18
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# JOINT LAMBETH AND SOUTHWARK STATUTORY HEALTH SCRUTINY COMMITTEE

## SOUTH LONDON AND MAUDSLEY NHS TRUST REVIEW OF MENTAL HEALTH CRISIS SERVICES IN SOUTHWARK AND LAMBETH

### TERMS OF REFERENCE AND MEMBERSHIP

#### Overall Function of the Joint Committee

*To discharge the health scrutiny functions of the London Boroughs of Southwark and Lambeth in relation to the changes in crisis care provision proposed by the South London and Maudsley NHS Trust (SLAM) in November 2005.*

*The Joint Health Scrutiny Committee is set up under the July 2003 Direction under section 8 (4) of the Health and Social Care Act 2001 and regulation 10 of the Local Authority (Overview and Scrutiny Committees Health Scrutiny Functions) Regulations 2002.*

### 1. TERMS OF REFERENCE

#### The Joint Committee will

- a) consider the proposals of SLAM in relation to crisis care provision from the perspective of all those likely to be affected or potentially affected by those proposals and to consider whether the proposals for change are in the interests of the health of local people
- b) consider SLAM's consultation including
  - how the consultation options have been formulated,
  - whether the health Trust has taken into account the views of patients, the public and other stakeholders in developing the proposals
  - whether the formal consultation process is inclusive and comprehensive
- c) take account of the evidence and views of stakeholders to consider what impact the proposed changes will have on patients, carers and the public.
- d) prepare, agree and publish a report of the Joint Committee setting out the evidence received and considered and its recommendations to SLAM and other parties as appropriate.
- e) consider the response of SLAM and other parties to the Joint Committee's report, and consider SLAM's final decision and make a formal response as necessary.
- f) report to the Secretary of State in the event that the Joint Committee: (i) is not satisfied with the content of the consultation with the Joint Committee; or (ii) is

minded that insufficient time has been allowed for consultation; or (iii) is minded that reasons given for not carrying out consultation are inadequate; or (iv) that the proposals are not in the interests of the health service locally.

- g) following the conclusion of scrutiny, evaluate the Joint Health Scrutiny Committee process for future good practice and guidance and make suggestions on how scrutiny and local NHS Trusts might improve engagement in future consultation on NHS substantial variations.

## **2. MEMBERSHIP**

The Joint Committee shall consist of 10 members comprising

- 5 members of the Health and Social Care Scrutiny Committee, London Borough of Southwark
- 5 members of the Health & Adult Services Scrutiny Sub-Committee, London Borough of Lambeth

Substitutions/reserves shall be permitted according to the arrangements in force within each respective authority. Continuity of attendance throughout the review is strongly encouraged, however.

## **3. JOINT COMMITTEE TERM OF OFFICE**

**The Joint Committee's term of office will be for (a) the period of formal consultation on SLAM's Crisis Care Review, and (b) for such subsequent period(s) as may be necessary following the period of formal consultation to respond to SLAM's final decision and consultation thereon.**

## **4. CHAIR & VICE CHAIR**

The Committee shall formally elect the chair and vice chair at the first meeting of the Joint Committee. The Committee shall seek to appoint the chair from one authority and the vice chair from the second.

## **5. QUORUM**

The quorum of the meeting of the Joint Committee will be *three* members of whom at least one shall be from Southwark Health and Social Care Scrutiny Committee and one from Lambeth Health & Adult Services Scrutiny Sub-Committee.

## **6. VOTING**

Members of the Joint Committee should endeavour to reach a consensus of views. In the event that a vote is required each member present will have one vote up to a maximum of five votes per authority.

In the event of there being an equality of votes the Chair of the meeting will have a casting vote.

## **7. FINAL REPORT**

The Joint Committee shall hear evidence and reach its final report within the defined time period of the statutory formal consultation.

On completion of the scrutiny review by the Joint Committee, it shall produce a single final report, agreed by consensus and reflecting the view of both local authority committees involved.

## **8. MEETINGS**

Meetings of the Joint Committee will be normally held in public and will take place at venues within either Southwark or Lambeth. However, there may be occasions on which the Joint Committee may need to meet witnesses or hold site visits outside of the formal Committee meeting setting.

The Committee may meet informally to discuss and draft its recommendations.

Meetings shall last for up to two hours from the time the meeting is due to commence. The committee may resolve, by a simple majority, to continue the meeting for a maximum further period of up to 30 minutes

## **9. SUPPORT**

Administrative and research support will be provided by the Scrutiny Teams of Southwark and Lambeth Councils working together.